**BRINSWORTH HOWARTH Risk Assessment Preparation**

**Document – Covid-19**

**September 2021 Review date 31.10.21**

All schools must continue to produce and update a risk assessment identifying the risks to pupils and staff during the Covid-19 pandemic.

Under The Management of Health and Safety at Work Regulations schools have to carry out suitable and sufficient assessment of risks to:

Identify what could cause injury or illness (hazards)

Decide how likely it is someone could be harmed and how seriously (Likelihood)

Take action to eliminate the hazard, or if this is not possible, control or minimise the risk to an acceptable level (risk)

Covid-19 clearly remains a hazard and continues to pose a significant risk of harm to some people – particularly those people considered to be clinically vulnerable. Schools must continue to do what is reasonably practicable.

As the government guidance is revised, schools may need to apply revisions of this risk assessment(s) in light of potential changes.

As part of the James Montgomery Academy Trust, it is likely that we will need to be flexible in our delivery of education from September. We will seek to open for all children if national and local decision makers allow this to happen. However this position may change if and when local restrictions change.

As such the following risk assessment preparation will enable a full school opening. Consideration at this stage must also be given to a regional lockdown, where schools will potentially operate within a bubble situation. The Trust will implement the plans should a regional lockdown be instructed.

**An Understanding of:**

**Transmission** – At time of writing transmission rates for SARS-CoV-2 (Covid-19) Delta Variant are increasing with transmission in children aged <18 increased.

**Test and Trace** – Anyone with symptoms of coronavirus, however mild should be tested. Primary staff have access to twice weekly lateral flow tests.

The tracing of the individual’s recent mobility (on a positive test) will identify those who need to isolate for 10 days – this will include members of the person’s household or close family contacts.

**Bubble Integrity** – Bubbles will cease to exist unless instructed by PHE. Schools may be required to reintroduce bubbles for a temporary period during times of high transmission in the local area.

**Social Distancing Measures** – The relaxing of social distancing measures will take effect from September 2021.

**Other Mitigations** - Covid Secure Measures will remain in place to reduce the risk of transmission.

**COVID SECURE MEASURES are:**

The hierarchy of control measures in our Covid-19 defence remain:-

1. Ensure good hygiene for everyone – including hand hygiene and ‘catch it, bin it, kill it’
2. Maintain appropriate cleaning regimes
3. Keeping occupied spaces well ventilated
4. Follow public health advice on testing, self-isolation and managing confirmed cases of Covid-19
5. Use of PPE when dealing with a suspected case of Covid-19

While ever we are operating with a threat level from SARS-CoV-2 (Covid-19) we must continue to assess levels of risk of transmission in our schools and the impact thereof. This is the new hazard we are mitigating against. Measuring the success of limiting transmission in our settings cannot be achieved against monitoring positive cases alone. This is difficult due to the unquantifiable values and complexities involved.

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| STAFF | Proceeding to ‘normal service’ - Sept onwards | Reintroducing bubbles / Outbreak |
| **Shielding advice is no longer in operation.**  **Vulnerable staff**  Clinically Extremely Vulnerable: The government state that CEV people ‘may wish to take extra precautions to protect themselves, and follow the practical steps set out in the CEV guidance to minimise their risk of exposure to the virus’. | The government will update their guidance for CEV before step 4.  Clinically Vulnerable staff will be expected to attend work, unless directly stipulated by a GP. The school must seek to   * Support appropriate (where necessary) adjustments in relation to work commitment(s) * Make reasonable steps to support any additional need * Support staff in understanding the Covid Secure measures in setting * Inform staff of need to apply for unpaid leave * Ensure appropriate assessment has been made of BAME staff, Pregnant staff and additional underlying conditions – Individual RA | Clinically Vulnerable staff will be risk assessed in relation to expectation to attend work in the setting. The school must seek to   * Support appropriate (where necessary) adjustments in relation to work commitment(s) * Make reasonable steps to support any additional need * Support staff in understanding the Covid Secure measures and conduct individual RA – signed by Staff member |
| **Staff who are displaying symptoms or self-isolating**  **See infection control policy**  Government [guidance](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection) remains that those who have symptoms of coronavirus must be tested. If found positive they will need to self-isolate.  If they have been in school, direction will be taken from the Public Health England for people who have not received two vaccinations | Staff identifying with symptoms of the virus must be tested  Schools should conduct a thorough clean of the area.  Only the instructed individuals should isolate  Isolation will usually only be requested in the case of yourself or a member of your household testing positive.  People who have not received two vaccines will only isolate on advice from NHS Test and Trace  JMAT should be informed of all positive tests in each setting.  If staff have someone in their household who is showing symptoms and require a test, they should refrain from work until the outcome of the test is known. If it is negative, the staff member can resume work immediately | Government guidance to be followed as appropriate |
| **Wellbeing** | Staff Wellbeing is a priority with resources and signposting available to all | Staff Wellbeing is a priority with resources and signposting available to all |
| **Staffrooms** | Staff may share staffrooms.  Should a child / staff member test positive in a classroom, other staff members from the same class to use a different designated area and should wear a face mask in communal areas.  Staff who have not received two vaccines are advised to wear a face mask in communal areas and in all areas at times of high transmission. | Guidance to be followed should the situation arise.  Face masks resume in communal areas. |
| PRACTICAL APPLICATION | Proceeding to ‘normal service’ - Sept onwards | Reintroducing bubbles / Outbreak |
| **Classrooms** | Schools will not have to apply social distancing within the classrooms. However the Covid Secure measures continue to apply   1. Ensure good hygiene for everyone – including hand hygiene and ‘catch it, bin it, kill it’ 2. Maintain appropriate cleaning regimes 3. Keeping occupied spaces well ventilated 4. Follow public health advice on testing, self-isolation and managing confirmed cases of Covid-19 5. Use of PPE when dealing with a suspected case of Covid-19 | 1. Ensure good hygiene for everyone – including hand hygiene and ‘catch it, bin it, kill it’ 2. Maintain appropriate cleaning regimes 3. Keeping occupied spaces well ventilated 4. Follow public health advice on testing, self-isolation and managing confirmed cases of Covid-19 5. Use of PPE when dealing with a suspected case of Covid-19   Further advice followed from PHE |
| **Toilets** | * Year group toilets to remain * One child allowed to visit the bathroom at any one time * Cleaning and self sanitisation is essential * Supervision for younger pupils – ensure good hand hygiene | * Year group toilets to remain * One child allowed to visit the bathroom at any one time * Reactive cleaning and self sanitisation is essential * Supervision for younger pupils – ensure good hand hygiene |
| **Lunchtimes** | A full lunchtime service is in operation at Brinsworth Howarth.   * Year group / phase service resumes | * Staggered lunch times are in place with each class having their own time slot. * Teaching Assistants supervise the children whilst in the hall. * Reactive cleaning by SMSA or other staff member between sittings |
| **Outside Playtimes**  ***Transmission rates are reduced outdoors*** | Transmission rates outdoors and from pupil to pupil are low and severity of condition remains low to non-vulnerable groups. Therefore outdoor play and learning is encouraged at Brinsworth Howarth.  We have in place:   * Staggered playtimes for Key stage 1 / Key stage 2 * The playground has marked zones for each Key stage on rotation | Transmission rates outdoors and from pupil to pupil are low and severity of condition remains low to non-vulnerable groups. Therefore outdoor play and learning is encouraged.  We have in place:   * Staggered playtimes * Class Bubble staff supervises their bubble during playtime. * Each bubble has their own set of outdoor equipment * The playground has marked zones for each bubble. |
| **First Aid**  ***See First Aid Policy and Intimate Care Policy*** | Typical response to First Aid requirements remain.  At Brinsworth Howarth staff use full PPE when dealing with Intimate Care of a pupil. This includes, Mask, Apron and Gloves.   * Staff dealing with suspected Covid-19 cases wear a full complement of PPE * Staff know how to don and doff the PPE and dispose of it appropriately * At Brinsworth Howarth , an isolation area has been assigned. * Arrangements for isolation and collection if a child shows symptoms whilst in school. All Staff and parents aware of the procedure   All other non-topical First Aid requirements will continue in typical fashion | Typical response to First Aid requirements remain.  At Brinsworth Howarth staff use full PPE when dealing with Intimate Care of a pupil. This includes, Mask, Apron and Gloves   * Staff dealing with suspected Covid-19 cases wear a full complement of PPE * Staff know how to don and doff the PPE and dispose of it appropriately * At Brinsworth Howarth , an isolation area has been assigned * Arrangements for isolation and collection if a child shows symptoms whilst in school. All Staff and parents aware of the procedure   All other non-topical First Aid requirements will continue in typical fashion |
| **Positive Test** | Schools will follow the Infection Control Policy at all times and advise the JMAT of positive cases including taking advice from Local Health Protection Team (LHPT) | Schools will follow the Infection Control Policy at all times and advise the JMAT of positive cases including taking advice from Local Health Protection Team (LHPT)  All staff will have access to LFD for twice weekly home testing |
| **Educational Visits** | Resume as normal | Advice from PHE taken |
| **Pupils**  **Behaviour and Expectations** | Welfare and Wellbeing will remain a priority.  Safeguarding concerns will be monitored in the usual manner  Brinsworth Howarth is following the usual curriculum with a considered approach to areas of RHSE  The usual behaviour policy resumes | Welfare and wellbeing will be the main priority with wellbeing checks applied to those not in setting  The usual behaviour policy resumes |
| **Parents** | Pre-Covid-19 routines to resume. Parents of children in EYFS and KS1 to accompany their child when on site.  Government advice is that face masks no longer need to be worn, though they may be advised during times of high transmission, particularly when involved in face to face meetings.  When invited into school, Covid Secure measures continue to apply   1. Ensure good hygiene for everyone – including hand hygiene and ‘catch it, bin it, kill it’ 2. Maintain appropriate cleaning regimes 3. Keeping occupied spaces well ventilated 4. Follow public health advice on testing, self-isolation and managing confirmed cases of Covid-19   Parents may choose to wear a face covering when dropping off and collecting their child. | Bubble integrity to resume.  Face coverings advised when dropping off and collecting children from school.  Class email system to resume to aid communication. |
| **Outside Agencies** | Outside agencies will be welcomed into school as usual. However, the Covid Secure measures continue to apply   1. Ensure good hygiene for everyone – including hand hygiene and ‘catch it, bin it, kill it’ 2. Maintain appropriate cleaning regimes 3. Keeping occupied spaces well ventilated 4. Follow public health advice on testing, self-isolation and managing confirmed cases of Covid-19 | Outside agencies will be welcomed into school as usual. However the Covid Secure measures continue to apply   1. Ensure good hygiene for everyone – including hand hygiene and ‘catch it, bin it, kill it’ 2. Maintain appropriate cleaning regimes 3. Keeping occupied spaces well ventilated 4. Follow public health advice on testing, self-isolation and managing confirmed cases of Covid-19 |
| COMMUNICATION | Proceeding to ‘normal service’ - Sept onwards | Reintroducing bubbles / Outbreak |
| SLT – Trust | * TRUST - Half termly HT meetings will be determined | * TRUST - Half termly HT meetings will be determined |
| **SLT School** | Regular SLT and staff meetings will take place | SLT meetings will be held virtually |
| **Staff** | Policies and Procedures including Risk Assessments are communicated using Safeguard as must reads and or paper copies circulated to those without access  Drills will be implemented in early Autumn 1 term | Policies and Procedures including Risk Assessments should be communicated using Safeguard as must reads and or paper copies circulated to those without access  Contact with staff not on site due to isolating should be maintained by HT or other nominated personnel |
| **Parents/pupils** | Information is shared with Parents in a timely manner  At Brinsworth Howarth, we communicate to parents via email, text message and the web site  Brinsworth Howarth’s Home Learning Policy will be implemented for those pupils not in school due to isolating | Information will be shared with Parents in sufficient time to make necessary childcare arrangements  Brinsworth Howarth, will communicate to parents via email, text message and the web site.  Brinsworth Howarth’s Home Learning Policy will be implemented for those pupils not in school |
| **Governance** | Governors will be communicated with regularly. The Chair of Governors has weekly contact with the Head Teacher who then disseminates information to the whole LGB  Usual face to face meetings to resume | Governors will be communicated with regularly. Chairs of governors are informed of key decisions on partial opening/closure. The LA and DfE are informed of all plans at Trust level  Brinsworth Howarth will ensure Governors are kept up to date – Chair of Governor should disseminate information to whole LGB  Governing body meetings will revert to remote with circulation of documentation |